



Agenda Item No. 7

Horfield and Lockleaze Neighbourhood Partnership Monday 23rd June 2014

Title: Horfield and Lockleaze AGM Report

Report of: Neighbourhood Partnership Coordinator – Caroline Hollies

Recommendations

1. To confirm the Neighbourhood Partnership membership and decide on the chairing arrangements for 2014-15
2. To confirm the Neighbourhood Committee (NC) and Neighbourhood Partnership (NP) Terms of Reference the NC Financial Operating Framework.
3. To note the devolved budgets and influence on services
4. To agree the meeting schedule including subgroups and forums
5. To note the financial statement and expenditure from 2013-14
6. To note the dates for updating the NP action plan and communications plan

1. Membership and chairing arrangements

- 1.2 Each neighbourhood partnership comprises
 - (a) the Neighbourhood Committee of councillors for each of the wards which make up the Partnership (who serve for their term of elected office)
 - (b) local resident representatives who are chosen by election /nomination /volunteering
 - (c) representatives of local organisations and services

The membership of the Horfield and Lockleaze NP is:

Councillors:

Olly Mead- Horfield Ward
Claire Hiscott – Horfield Ward
Gill Kirk– Lockleaze Ward

Estella Tincknell – Lockleaze Ward

Local resident representatives and partner organisations

Jane Cunningham - Horfield Resident / Walking 4 Health
Anna George - Horfield Resident & School Governor
Steve Barrett - Horfield Resident
Alderman Bill Martin - Horfield Resident & Deputy Chair of Upper Horfield Community Trust
Nick Stephenson - Local Resident and Equalities Representative
Joy Langley – Lockleaze Resident & North Bristol Advice Centre
Robert Hall – Lockleaze Resident
Martyn Chinn - Lockleaze Resident
Ruth Gearing - Lockleaze Resident & Friends of South Purdown
Fiona Deas – Horfield Resident & Upper Horfield Community Trust

Lockleaze Neighbourhood Trust
Upper Horfield Community Trust
United Communities
Neighbourhood Police Team
Avon Fire and Rescue

- 1.3 The chairing arrangements for Horfield and Lockleaze NP for 2014-2015 will be:
- Neighbourhood Committee Chair – Councillors to confirm at the June NP meeting
 - Neighbourhood Partnership Chair: to either continue with the existing chairing arrangements or voting arrangements on a new chair if relevant. To be confirmed at the June 2014 NP meeting.

2. Terms of Reference and Financial Operating Framework

2.1 The Neighbourhood Committee (NC) and Neighbourhood Partnership (NP) terms of reference remain the same as 2013-14, but will be reviewed this year as part of the NP review (see agenda item 10). The NC and NP terms of reference are available at the meeting, from Caroline Hollies the NP Coordinator and can be found at the following website address:
http://www.bristol.gov.uk/sites/default/files/documents/community_and_safety/neighbourhood_partnerships/NP%20Terms%20of%20reference.pdf

2.2 The financial operating framework for the NC remains the same as 2013-14 and is available at the meeting available at the meeting from Caroline Hollies, the Neighbourhood Partnership Coordinator and can be found at the

following website address: <http://www.bristolpartnership.org/neighbourhood-partnerships>

3. Devolved budgets and influence on services 2014-15

3.1 The Horfield and Lockleaze NP devolved budgets are:

| Budget | 2014-15 budget | Amount carried forward (unallocated) | Total |
|-----------------------------------|----------------|--------------------------------------|-------------|
| Highways Maintenance Carriageways | £23,250.00 | £0.00 | £23,250.00 |
| Highways Maintenance Footways | £42,000.00 | £0.00 | £42,000.00 |
| Local traffic schemes budget | £17,147.00 | 17,147.00 | £34,284.00 |
| Wellbeing budget | £20,000.00 | £0.00 | £20,000.00 |
| Clean and Green budget | £1,500.00 | £0.00 | £1,500.00 |
| Parks S106 budget | *0.00 | £17,608.03 (unallocated) | £17,608.03 |
| Transport S106 budget | *0.00 | £82,481.79 (unallocated) | £82,481.79 |
| Other S106 (Youth & Play) | *0.00 | £197,545.35 | £197,545.35 |
| Community Infrastructure Levy | *0.00 | £2,160.00 | £2,160.00 |

* No new Section 106 contributions or CIL have been received to date for 2014/15

3.2 Devolved powers

The Partnership is asked to note that the following powers are devolved to councillors for decision, following discussion at a partnership meeting and taking account of the views expressed:

- a) Expenditure of well-being budget;
- b) Expenditure of budget for environment projects;
- c) Highways maintenance (i.e. road surface dressing/renewal and footway reconstruction/resurfacing);
- d) Minor traffic schemes;
- e) Decisions relating to council-owned community centres and buildings;
- f) Spending locally, money paid to the Council under Section 106 agreements/Community Infrastructure Levy and prioritising site specific

schemes to be funded from that source.

4. Meeting schedule 2014-15

The proposed meeting schedule for the Horfield and Lockleaze NP, including NP meetings, forums and subgroups is below.

Neighbourhood Partnership Meetings & Forums

| Date of Meeting | Type of Meeting | Venue |
|--|---|---|
| Tuesday 2 nd September 2014 | Lockleaze Neighbourhood Forum | Eastville Library |
| Thursday 4 th September 2014 | Horfield Neighbourhood Forum | Horfield Church of England Primary School, Manor Farm |
| Thursday 18th September 2014 | Horfield & Lockleaze Neighbourhood Partnership | Cameron Centre, Cameron Walk. |
| Tuesday 11 th November 2014 | Horfield Neighbourhood Forum | TBC |
| Thursday 13 th November 2014 | Lockleaze Neighbourhood Forum | TBC |
| Tuesday 2nd December 2014 | Horfield & Lockleaze Neighbourhood Partnership | Upper Horfield Community Centre, Eden Grove |
| Tuesday 10 th February 2015 | Horfield Neighbourhood Forum | TBC |
| Thursday 12 th February 2015 | Lockleaze Neighbourhood Forum | TBC |
| Wednesday 4th March 2014 | Horfield & Lockleaze Neighbourhood Partnership | TBC |

Grants Panel Meetings

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|------------------------------|
| Wednesday 4th June 2014 |
| Wednesday 3rd September 2014 |
| Wednesday 12th November 2014 |
| Tuesday 24th February 2015 |

Traffic & Transport Group Meeting

Communications Groups

- Future of group TBC by NP

Environmental Sub-Group Meetings

- Monday 21st July 2014
- Wednesday 15th October 2014
- Monday 12th January 2014

Employment & Economy

- Tuesday 17th June am – venue TBC

5. Financial statement 2013-14

Please see Appendix A for the financial statement for 2013-14 expenditure of the Horfield and Lockleaze Neighbourhood Partnership (NP).

6. NP Priorities & Action plan and Communication and Engagement Plan

6.1 The Horfield and Lockleaze Neighbourhood Partnership has a set of agreed priorities and plan of action which inform the work of the NP. The action plan and priorities will be updated 2014-15 and will incorporate the communications, engagement and neighbourhood working plans.